



# SUPPORT SYSTEMS

## PROCESSES AND PROCEDURES

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## OVERVIEW

This Extended Learning Guide is designed for your team's use in conjunction with the videos on [taisresources.net](https://taisresources.net) to review current practices, establish baseline information, and plan for continuous improvement. Each guide includes suggestions for discussion, protocols for investigation, and one or more call-to-action activities.

Support Systems are the components represented by the second-most outer ring of the Texas Accountability and Intervention System (TAIS) process diagram and consist of:

- Organizational structure
- Processes and procedures
- Communications
- Capacity and resources

Note that the components of the TAIS framework do not function in isolation. Your team should consider reviewing each component, beginning with the ones that seem most relevant to your current situation.

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## ORGANIZATION

In addition to these Extended Learning Guides, each Support Systems component on [taisresources.net](https://taisresources.net) features an **Expert video** in which a professional with expertise in the subject offers important points to remember and tips for success.

Each component also offers one or more From-the-Field videos highlighting Texas schools that have used the component effectively in their continuous improvement processes. These videos will help your team see and discuss what the component looks and sounds like in action.

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## USING THIS GUIDE

As a principal, superintendent, district leader, teacher leader, or professional service provider, you can use the videos and Learning Guides to provide an ongoing learning experience for teams tasked with implementing continuous school improvement. The Learning Guides provide a framework for using the online videos to promote discussion and improvement.

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## EACH GUIDE INCLUDES

- A component definition, called "Building a Common Understanding"
- Discussion questions covering the expert videos
- Suggested activities to promote reflection, deep thought, discussion, and action planning
- One or more calls to action to help the group move from "knowing" to "doing"

## VIDEO DISCUSSION QUESTIONS

# PROCESSES AND PROCEDURES

The Power of Practicing Perfectly—Paul Bambrick-Santoyo

### Building a Common Understanding

Priority is placed upon teaching and learning when establishing and implementing systemic operational protocols that guarantee accountability and availability of resources and their effective use.

The purpose of this guide is to support campuses in aligning everyday practices with their vision. Watch the video individually or with a team. While you watch, consider your school vision. How do you want your school to look?

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## AFTER WATCHING THE VIDEO, DISCUSS AND ANSWER THESE QUESTIONS:

- How do you want your school to look?
- What evidence do we have that we hold students to high expectations?
- How would you characterize your school's current culture?
- How does the leadership team monitor implementation of the vision?
- How does the faculty monitor implementation of the vision?
- Refer back to Bambrick-Santoyo's description of practicing perfectly. How does his description align with the way your faculty and staff practice?

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## NOW, PUT WHAT YOU'VE LEARNED TO WORK:

- Revisit the school vision and revise if necessary.
- Determine standard operating procedures, both schoolwide and in individual classrooms, which will support the vision.
- Set calendar dates and times to practice the established routines.
- Designate individuals to monitor the practice and implementation of routines.